Explanation of variances 2024/25 – pro forma

Name of smaller authority:

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Now, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £500);
- variances of more than £100,000 must be explained even where this constitutes less than 15%;

Please ensure variance explanations are quantified to reduce the variance excluding stated items below the 15% / £500 / £100,000 threshold

	2025 £	2024 £	Variance £	Variance %	Explanation Required? Is > 15%	Is > £100,000	DO NOT OVERWRITE THE BOXES HIGHLIGHTED IN RED/GREEN	Explanation (must include narrative and supporting figures) Note: If an explanation is required for the variance of Box 4 and the explanation refers to a change in hours or a change in pay rates, please could you note the previous hours/rates and the updated hours/rates
1 Balances Brought Forward	5,984	9,041					Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,409	5,900	509	8.63%	NO	NO		
3 Total Other Receipts	2,396	243	2,153	886.01%	YES	NO		Grant recievd for bus shelter, £2300
4 Staff Costs	3,387	2,765	622	22.50%	YES	NO		New clerk appointed at higher rate as qualified.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO	NO		
6 All Other Payments	4,590	6,435	-1,845	28.67%	YES	NO		Bus shelter paid for in 2023/24 and grant received in 24/25
7 Balances Carried Forward	6,813	5,984	829	13.85%	NO	NO		
8 Total Cash and Short Term Investments	6,813	5,984	829	13.85%	NO	NO		
9 Total Fixed Assets plus Other Long Term Investments and Assets	8,166	8,332	-166	1.99%	NO	NO		
10 Total Borrowings	0	0	0	0.00%	NO	NO		