



Minutes of the Scaleby Parish Council meeting held on Tuesday 22 July 2025 at 7.30pm in Scaleby Village Hall.

Present: T Moore (Chair), S Brown, M Grant, C Hogg, R Marston, L Thompson

Also Present: N Phillips (Clerk/RFO)

23. APOLOGIES FOR ABSENCE - received apologies and approved reasons for absence from Cllr Little. It was noted that Cllr McGarr had resigned with immediate effect.

24. MINUTES OF THE COUNCIL MEETING held on 27 May 2025 - authorised the chair to sign, as a correct record, the minutes of the meeting held on 27 May 2025.

25. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- Register of Interests: Councillors are reminded of the need to update their register of interests
- To declare any personal interests in items on the agenda and their nature- Cllr Moore declared an interest in item 31 as he had a payment for authorisation.
- To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
- To make any requests for dispensation

26. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public

27. PUBLIC PARTICIPATION none present

28. CUMBERLAND COUNCILLOR REPORTS– Cllr Mallinson was not able to be present and sent apologies.

29. POLICE MATTERS –resolved not to submit any matters to the Local Focus Hub.

30. PLANNING APPLICATIONS -

- resolved to submit the observations on the following applications

25-0381	Field to the north C1011, north east of Fordsyke Farm, Scaleby, Carlisle, CA6 4LW	Erection Of General Purpose Agricultural Shed For Storage And Livestock
No observations		

31. FINANCE

- Payments- authorised** schedule of payments totalling £828.57 (VN 20-31)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £

Scaleby Parish Council



Clerk: Nick Phillips

14 Twickenham Court

Carlisle

CA1 3TW

Tel: 0750 800 1602

Chairman: Cllr. Terry Moore

clerk@scaleby-pc.gov.uk

www.scaleby.org.uk

20	23/07/2025	T Moore	Reimbursement	Cable Ties	13.31	2.66	15.97
25	14/07/2025	Starboard Systems Ltd	0	Subscription	15.00	3.00	18.00
21	20/07/2025	Nick Phillips	Salary	Salary	249.20	0.00	249.20
22	20/07/2025	HMRC	475PW00174663	PAYE	62.40	0.00	62.40
21	20/07/2025	Nick Phillips	Salary	Salary	18.00	0.00	18.00
31	23/07/2025	DM Payroll	Payroll	Payroll	60.00	12.00	72.00
23	23/07/2025	Nick Phillips	0	Expenses	3.40	0.00	3.40
24	23/07/2025	Scaleby Village Hall	0	Room Rental	30.00	0.00	30.00
31	23/07/2025	DM Payroll Services	INV-4557	Payroll	60.00	12.00	72.00
26	31/07/2025	Unity Trust Bank	0	Bank Charges	6.00	0.00	6.00
27	20/08/2025	Nick Phillips	Salary	Salary	249.20	0.00	249.20
28	20/08/2025	HMRC	475PW00174663	PAYE	62.40	0.00	62.40
29	20/08/2025	Starboard Systems Ltd	0	Subscription	15.00	3.00	18.00
27	20/08/2025	Nick Phillips	Salary	Salary	18.00	0.00	18.00
30	31/08/2025	Unity Trust Bank	0	Bank Charges	6.00	0.00	6.00

- b. **Monthly reconciliation (May and June 2025) –received and noted** the reconciliation and balances checked by Cllr McGarr. Cllr Hogg volunteered to carry out the bank reconciliation from now on.
 - c. **Monthly budget update- received and noted**
 - d. **Receipt –noted** receipt from Unity Trust Bank – Interest R02 £51.30.
 - e. **noted that the Clerk has transferred £1000 from savings.**
32. **HIGHWAY MATTERS:** Noted the surface dressing on the main road but that there are still issues with subsidence which Cllr Moore will report.
33. **Councillor email addresses** –Received a proposal and resolved to set up gov.uk email addresses for Cllrs Moore, Brown, Little and Hogg and to send paper copies of meeting packs to Cllrs Thompson, Marston, Grant and Hogg.

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34. Parish Litter Pick – discussed and resolved that there was not a need for a litter pick at this stage.

35. Clerk and Councillors' reports/items for future agenda

Election of vice chair

Cllr Hogg apologised for missing previous meetings.

The Clerk was asked about the number of motorists caught by the SID.

New telegraph pole in potential accident hotspot – clerk to ask for it to be moved.

36. Date of next meeting

The next meeting of the Parish Council will take place on 23 September 2025 in Scaleby Village Hall at 7.30 pm.

Agenda items to be submitted to the Clerk by 12 noon on 11 September 2025.

Meeting closed at 20.10