Scaleby

Parish Council

Clerk: Ian Blythe

Tel: 07545086857

clerk@scaleby-pc.gov.uk

www.scaleby.org.uk

Chairman: Cllr Terry Moore

Minutes of Scaleby Annual Meeting of the Parish and Annual Meeting of Scaleby Parish Council held on Tuesday 19 May 2026 at 7.30pm in Scaleby Village Hall.

Present: Cllr. T Moore (Chair), Cllrs. S Brown, M Grant, G Little, L. Thompson. B. Waterman

Also Present: I. Blythe (Clerk/RFO), 4 members of the public (MOP)

Annual Meeting of the Parish

1. Chairman's comments – recorded in the meeting pack
2. Public Participation –noted that matters of concern were covered on the agenda.

Annual Meeting of the Parish Council

1. Apologies for absence– received and accepted apologies for absence from Unitary Authority Cllr. J. Mallinson, and Cllrs. C. Hogg, R. Marston
2. Election of Chair – elected Cllr. T. Moore as Chair for 2026-27.
3. Chair's Declaration of acceptance of Office – the Chair signed the declaration which was accepted.
4. Election of Vice Chair – elected Cllr. M. Grant as Vice Chair for 2026-27.

5. MINUTES OF THE COUNCIL MEETING held on 10 March 2026 – authorised the chair to sign, as a correct record, the minutes of the meetings held on 10 March 2026.

6. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION – Chair declared an interest in Agenda item 25, and Cllr. L. Thompson declared prejudicial interests in a matter relating to Agenda item 15 and left the meeting for the duration of that discussion.
7. Year End Accounts – received and noted the statements of accounts.

8. Internal Audit –

a. received the internal audit report for 2025-26

b. resolved to re-appoint the current internal auditor J. Airey.

9. Risk assessment and internal audit policy – adopted the Risk Assessment policy.

10. Annual AGAR Return 2025-26

a. resolved to claim exemption from External Audit

b. answered the questions on the Annual Governance Statement and authorise the Chair and Clerk to sign.

c. resolved to authorise the Chair to sign the Accounting Statement.

11. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) - None

12. PUBLIC PARTICIPATION (20 MINUTES ALLOWED) – public comments were deferred by the Chair and heard under Agenda item 15.

13. CUMBERLAND COUNCILLOR REPORTS– Cllr. Mallinson had submitted apologies.

14. POLICE MATTERS – none raised.

Scaleby

Parish Council

Clerk: Ian Blythe

Tel: 07545086857

clerk@scaleby-pc.gov.uk

www.scaleby.org.uk

Chairman: Cllr Terry Moore

15 PLANNING APPLICATIONS – Councillors noted that;

a. Planning application 26/0134 had been granted permission
b. Further submissions had been made by the Clerk in response to additional documentation regarding planning application 25/0678, and responses from the Clerk were requested for any future documents submitted.
c. The Council's 'Right to Speak' in relation to application 25/0678 had been lodged.
d. Councillors agreed the Clerk would represent and speak on behalf of the Parish Council at the Planning Committee.
e. a professional traffic survey (A6071 and C1011) to provide accredited evidence in relation to application 25/0678 would not be commissioned in view of timescales but MOP would consider submitting existing data.

16. FINANCE

a) Payments – authorised schedule of payments totalling £1067.54

VN	Date	Payee	Purpose	Net £	VAT	Total £
1	1/4	Scribe	Accounts	15.00	3.00	18.00
3		HMRC	PAYE	63.20		63.20
4		I. Blythe	Salary	279.20		279.20
2		Unity Bank	Charges	7.00		7.00
5	1 /5	Scribe	Accounts	15:00	3.00	18:00
6	27/5	I. Blythe	Salary	279.20		279.20
7	27/5	HMRC	PAYE	63.20		63.20
8	31/5	Unity Bank	Charges	7.00		7.00
9	19/5	Village Hall Hire	Hire	60.00		60.00
10	19/5	CALC/NALC	Subscription	186.94		186.94
11	19/5	Clerk's expenses	Postage	10.80		10.80
12	19/5	G. Airey	Int. Audit	75.00		75.00

An invoice received post-agenda publication amounting to £304.00 to Zurich Ins. for the Parish Council insurance was also authorised for payment.

b) Precept - noted receipt of the Precept of £9000.00 from Cumberland Council

c) Monthly bank reconciliation– noted reconciled bank balances for March and April 2026.
- confirmed Cllr. S. Brown would continue to validate bank reconciliations.

17. Standing Orders – resolved to re-adopt the model Standing Orders

18. Financial regulations – resolved to re-adopt the Financial Regulations

19. Summer camp – resolved to provide financial support as detailed in Meeting Pack and that future support would be reviewed in relation to attendance.

20. National Grid Upgrade – the Clerk was instructed to write with a view to establishing improved liaison.

21. Communications in the Parish – options for improving the Parish Council's communication were suggested by Cllr. Waterman and considered. The matter was not concluded and would be revisited at the next meeting

22. Speed camera – it was agreed to reposition the camera and recalibrate.

Scaleby

Parish Council

Clerk: Ian Blythe

Tel: 07545086857

clerk@scaleby-pc.gov.uk

www.scaleby.org.uk

Chairman: Cllr Terry Moore

23. Traffic issues/management through the Parish – deferred to July

24. Neighbourhood plan – deferred to July

25. Village Hall barriers – Cllr. Moore explained that funding was being pursued from other sources but that he would keep Councillors informed.

26. Future meeting dates – Councillors agreed future meetings to be held on the third Tuesday of alternate months starting at 7:00 p.m. in Scaleby Village Hall commencing, as below

21 July, 15 September, 17 November 2026,

19 January, 16 March, 18 May 2027.

27. Clerk and Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- Traffic congestion A689

28. Date of next meeting:

The next meeting of the Parish Council will take place on:

Tuesday 21 July 2026 in Scaleby Village Hall at 7.00pm.

Agenda items to be submitted to the Clerk by 12 noon on 12 July 2026.